

Warren County, Tennessee  
Request for Proposals

Warren County, Tennessee Government will receive Proposals up to but no later than 10:00 A.M. CT on Thursday, September 19, 2013 for specified repairs to seven (7) separate and individual Carrier HVAC Units currently installed at the Warren County Administrative Office Building located at 201 Locust Street, McMinnville, TN.

There will be a **MANDATORY PRE-BID CONFERENCE** held on Thursday, September 12, 2013 at 9:00 A.M. CT beginning at the Warren County Administrative Office Building Finance Department Conference Room to discuss specifications and scope of work for the proposal. All bidders must attend the mandatory pre-bid meeting in order to be eligible to submit a bid for consideration.

All proposals must be sealed in envelopes and addressed to:

Linda G. Hillis, Warren County Finance Director  
201 Locust Street, Suite 2  
McMinnville, TN 37110

All proposals must be plainly marked: "HVAC Repairs at the Warren County Administration Building." **No faxed or e-mail proposals will be accepted.**

For more information regarding bids, please contact Mr. Greg Bowdoin, Warren County Maintenance Director, at (931) 474-2557 or Linda G. Hillis, Warren County Finance Director, at (931) 473-2381. Bid documents and specifications may also be downloaded by visiting the website at [www.warrencountyttn.gov](http://www.warrencountyttn.gov) and clicking on the "Bid Opportunities" link on the left side of the page.

Warren County reserves the right to accept or reject any and/or all proposals received, to accept or reject any item thereon, to waive any informalities in bidding, and/or to abandon or postpone this project without any obligation to bidders. Proposals received after the deadline will remain unopened and/or returned.

PUBLIC NOTICE  
TITLE VI OF THE 1964 CIVIL RIGHTS ACT

"No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

**This institution is an equal opportunity provider and employer**

NOTICE

Pursuant to T.C.A. § 50-9-114, Warren County, Tennessee has adopted a Drug and Alcohol Testing Program and is required to include this information in our bid specifications. Warren County, Tennessee requires Alcohol and Controlled Substances testing for Safety-Sensitive Positions as required by the Federal Omnibus Transportation Employee Act of 1991 and related United States Department of Transportation rules and regulations set forth in 49 CFR Federal Regulations Parts 40 and 382.

**BIDDERS MUST SUBMIT AN AFFIDAVIT THAT THE BIDDER OPERATES A DRUG AND ALCOHOL TESTING PROGRAM WITH REQUIREMENTS AT LEAST AS STRINGENT AS THAT OF THE PROGRAM OPERATED BY WARREN COUNTY, TENNESSEE.**